BANDON SCHOOL DISTRICT NO. 54 Regular Meeting of Board of Directors April 14, 2025 MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, April 14, 2025 in the Bandon High School Library at 5:30 p.m. Due notice was published and a quorum was present.

PRESENT: Board members present were A.J. Kimball, Stan Avery, Martha Lane, Briana Hutchens and Jon Sullivan.

<u>ALSO PRESENT:</u> Shauna Schmerer, Superintendent; Sam Dockery, BHS Principal; Amanda Steimonts, Business Manager; Brent Robertson, Executive Director of Operations; and Connie Roberts, Board Secretary.

<u>ABSENT:</u> David Hisel, Board Chair; Courtney Wehner, OC Principal; Becky Armistead, HLMS Principal; Jim Wright Asst. Principal/Athletic Director; Rowdy Staatz, Student Representative.

The meeting was called to order by Vice Chair AJ Kimball at 5:30 pm.

ADDITIONS/DELETIONS:

Jon Sullivan made a motion to approve the agenda as presented, Stan Avery seconded and the motion passed unanimously.

PUBLIC INPUT FOR ITEMS ON THE AGENDA: None

APPROVAL OF CONSENT AGENDA:

2.01 Approve Regular Board Meeting Minutes of March 10, 2025

AJ Kimball amended that it was not shown that he was absent at the March 10, 2025 meeting. Martha Lane made a motion to approve the consent agenda as amended. Stan Avery seconded and the motion passed unanimously.

INFORMATION

- 3.01 Hired: Zach Volk, HLMS/BHS Track Assistant Coach
- 3.02 Hired: Jen Ells, HLMS Assistant Track Coach
- 3.03 Resigned: Kari Senn, BHS Fiscal Secretary
- 3.04 Hired: Laureen Robertson, BHS Fiscal Secretary
- 3.05 Resigned: Sarah Stauff, OC Educational Assistant
- 3.06 Hired: Neil Marwan, Bus Driver
- 3.07 HLMS Presentation AWC

HLMS Behavior Specialist **Mariah McMonagle** gave a presentation about the AWC (Alternative Work Center) at HLMS. She shared the various ways the room can be utilized including, behavior, homework, test makeup, or a quiet place to moderate emotions. An example of the correspondence between teachers and staff in the AWC was shown as well as how parents are communicated with.

REPORTS / DISCUSSIONS:

Superintendent Shauna Schmerer, Administrators Sam Dockery, Jim Wright, Becky Armistead, Courtney Wehner, Business Manager Amanda Steimonts, Director of Operations Brent Robertson, all provided information in the District at a Glance report on what is happening in their respective schools or departments, a copy of which is attached and made a part of the minutes. Superintendent Shauna Schmerer spoke about enrollment and the reasons for fluctuations after the start of school and winter break. Director of Operations Brent Robertson reported that things continue to progress with the Bus Barn as far as getting approval from the county for the new location. Board member Jon Sullivan inquired about vaping in the middle school and high school. BHS Principal Sam Dockery and HLMS Behavior Specialist Mariah McMonagle advised on the controls in place to monitor vaping

and the few actual students who have been disciplined for vaping so far this year. It was acknowledged that this is a city-wide problem and easily accessible as well as easy to hide.

ACTION ITEMS

5.01 Bills in the amount of \$339,699.29

Martha Lane made a motion to pay bills in the amount of \$339,699.29; Jon Sullivan seconded, and the motion passed unanimously.

5.02 HLMS Leadership Request to Attend the Spring Oregon Association of Student Councils Conference in Seaside, OR

HLMS teacher Megan Stallard and 5 Leadership students addressed the board about their request to attend the conference. They fund raised all the funds they need through auctioning a basket at Gold Rush, selling Christmas wreaths, a Valentine's fundraiser and the snack shack.

Angela Cardas made a motion to approve the HLMS Leadership request to attend the Spring Oregon Association of Student Councils Conference in Seaside, OR; Stan Avery seconded and the motion passed unanimously.

5.03 Presentation and Approval of Integrated Programs Plan

Business Manager Amanda Steimonts provided the board with information on the Integrated Programs Plan and explained how several grants have been grouped the Integrated Programs Plan, with its own website to streamline the application process for these grants as well as to make reporting on them easier. Bandon School District's Integrated Programs plan was presented to the board and Superintendent Shauna Schmerer explained it had to show a well-rounded and well-balanced plan, as well as providing the data to show that the money is being used correctly. Jon Sullivan made a motion to approve the Integrated Programs Plan; Martha Lane seconded and the motion passed unanimously.

- 5.04 2nd Reading Proposed Policy GCDA/GDDA, Criminal Records Checks and Fingerprinting*
- 5.05 2nd Reading Revised Policy GBNAB/JHFE, Suspected Abuse of a Child Reporting Requirements**
- 5.06 2nd Reading Revised Policy GBNAB/JHFE-AR(1), Reporting of Suspected Abuse of a Child
- 5.07 2nd Reading Revised Policy JHFE/GBNAB, Suspected Abuse of a Child Reporting Requirements**
- 5.08 2nd Reading Revised Policy JHFE/GBNAB-AR(1), Reporting of Suspected Abuse of a Child

Angela Cardas made a motion to approve Action Items 5.04-5.08; Briana Hutchens seconded and the motion passed unanimously.

5.09 1st Reading Revised Policy IGDA, Student Organizations

Briana Hutchens made a motion to approve the 1st reading of revised Policy IGDA, Student Organizations; Angela Cardas seconded and the motion passed unanimously.

5.10 Approve Resolution 5, Surplus Equipment

Stan Avery made a motion to approve Resolution 5, Surplus Equipment; Jon Sullivan seconded and the motion passed unanimously.

Public Input for items not on the Agenda

None.

There being no further business for the board, AJ Kimball made a motion to adjourn the session; Jon Sullivan seconded and it passed unanimously. The meeting adjourned at 6:16 pm.

Approved:

Board Chair







Vision for 2024-25 School Year #GrowthMindSet 4-14-2025

Goal 1: Structures and Systems: Develop structures and systems to support student learning in a culture of mutual respect and intellectual engagement.

- Monthly presentations to board
- **District Level Information:** Working with the data received from the Comprehensive Needs Assessments, we are developing our Continuous Improvement Plan to present to the board in June. Working on new curriculum adoption materials for upcoming years to stay in the timelines of compliance for the State.
- Events, celebrations, professional development (click here for the link to the PD calendar)
 - OC Classified staff will receive continued training on Instructional Support Strategies for the classroom on the April 17th conference day. These are guided videos provided by the ESD and facilitated by the Principal and Behavior Specialist.
 The Reading Specialist will attend the Response to Intervention Literacy conference in Portland on April 24th and 25th.
 - O HLMS Professional Development for certified teachers centered on using our NWEA MAP and iReady data to inform our new intervention courses and to identify areas in need of additional instructional support. Our classified staff continued their work within the CultivatePD portal with lessons assigned on "The Power of Wait Time" and "Shaping Learner Behavior." I also asked for written feedback on the PD experience this year as we have shifted our professional development paradigm a bit to include both in person and asynchronous learning. All written feedback was positive about the ease of the portal and the information learned (or reviewed, for those with more experience!).
 - O BHS The Interact club assisted at the Ocean Crest Health Fair and continues to meet and work on strengthening their partnership with the Bandon Rotary Club. NHS has not been able to assist at Pacific View due to COVID concerns and is working with the VFW to volunteer at The Post. The University Women of Bandon will meet with senior girls during advisory on April 9, 2025. SBAC testing will take place the week of April 28 May 2.
 - Athletics Spring sports have started competition. Current records: Baseball 3-1, Softball 2-1, boys golf set a new school record during their tournament at Pumpkin Ridge, girls golf has competed in three tournaments, track and field has had three meets. We hosted the district speech tournament on campus April 12. We will be hosting our only home track meet on April 18. For the month of April we have 37 athletic, musical and speech competitions. Mr. Wright attended the OSAA Athletic Conference April 12-15.

Special Education Professional Development:

- We have professional development planned for the year specifically highlighting special education topics for all building-based classified staff including:
 - Intro to Special Education general overview of legalities, terminology, and logistics (BHS/HLMS) AUGUST

- Building Relationships with Challenging Children (BHS/HLMS) JANUARY
- Growth Mindset (BHS/HLMS) JANUARY
- Supporting Students in General Education Settings (BHS/HLMS) JANUARY
- Understanding Student Behavior (BHS/HLMS) JANUARY
- Team Dynamics (BHS/HLMS) FEBRUARY
- CPI Verbal Intervention Training (OC only; BHS and HLMS trained last year) Virtual modules in NOVEMBER, in person JANUARY
- Team Dynamics Roles and Responsibilities; Communication and Collaboration FEBRUARY
- The Power or Wait Time; Shaping Learner Behavior MARCH

Goal 2: Align curriculum, instruction, and assessment to engage, inspire, and prepare each student toward their preferred future.

- Assessment Calendar for the schools, why we use the assessments we use and how it informs our decisions on teaching and learning, PD, intervention, opening for staff
 - District level

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- OC Click here for our <u>assessment calendar</u>. This month, our data team will meet with First, Second, Third, and Fourth grade teams to look over student data to determine which intervention group each student should be in. This includes Title I Reading and Math for the lowest 8 students from each grade, the Strategic Reading group for students that are just below grade level, and the Benchmark group for students that are 'at' or 'above' grade level.
- O HLMS As we wind up the 3rd quarter, teachers are using classroom measures in combination with our winter district screener (NWEA MAP) to inform the intervention and instructional needs of our Tigers. We will have one more round of NWEA testing in the spring (May) to provide growth data for the year. SBAC testing reaches each and every student at HLMS and the planning is in place! Teachers were trained to proctor the exam in ELA (Computer Adaptive CAT and Performance Task PT), Math (Computer Adaptive CAT and Performance Task PT), Science, and SEED (social emotional). We will begin the testing season the week of April 21 and will conclude with a week available for makeup sessions the first week of June.
- BHS The SAT and the pre-ACT tests were held in the library on March 12, 2025, scores have been released and are being sent to families.

Goal 3: Develop intentional partnerships and relationships to support student learning.

- Community in the classroom, Volunteers
 - OC- We have partnered with the Coos Forest Protective Association and will have Smokey Bear presentations for all students on April 22nd.

 We have a tentative date of April 16th for our flagpole dedication ceremony at 10am. Parent/Teacher conferences will be held all day on April 17th (8am-8pm) and part of April 18th (8a-noon). The extended conference day on the 17th allows our teachers to meet with every family for a longer period of time.
 - Our 5th Graders have begun working on their art for the annual Boardwalk Art Show. This year's focus is shorebirds, sea stacks, and sea stars. Special thanks to Vicki Affatati and the Port of Bandon for providing an informational presentation as well as guide students through creating boardwalk art that will be on display this spring and returned to students once the installation is complete. We had several music opportunities in the last month, as well, including performances for all OC and HLMS students by the Clambake Music Festival's Music in the Schools band as well as a visit from the Oregon Coast Music Association with guest artists who will be featured in this summer's concert series. We are also looking forward to partnering with parents to support their student's academic endeavors. We schedule targeted conferences with

teaching teams directly for 6th/7th/8th Grade students demonstrating an academic need and allow for "drop-in" conferencing for other families interested in connecting with their child's teacher. 5th Grade conferences are scheduled for all students with their child's Homeroom Teacher.

- O BHS The BHS Band participated in a festival March 20th at Lane CC where they scored 91,93,94 (which is crazy good). This should be enough to solidify their place in state. Choir competed at their district competition on April 2nd and by all accounts did very well and have a shot at making it to state.
- Nutrition Program and Bond Projects
- Board Visits to buildings We would like the board to make arrangements with the building principals to schedule walkabouts during the school year.

Goal 4: Students and families from all backgrounds access and share relevant information to ensure student success.

- OC- We also hold Student Study Team meetings each month. If a teacher or parent has a behavioral or academic concern for a child, the team will come together to discuss the needs of the individual student and plan an intervention. The intervention tends to last 6 weeks in which data is collected. After that point, the team comes back together, which includes the student's parents, and we discuss next steps. This could be a referral for academic testing to see if a child needs more individualized instruction; Special Education, or if the interventions were working and further testing isn't needed.
 - We have a monthly Site Council meeting that consists of 2 parents, 2 Certified staff, 2 Classified staff, and 1 administrator. The Parent Teacher Organization (PTO) holds monthly meetings to discuss fundraising and monthly engagement activities. These meetings are open to all parents.
- O HLMS We have monthly Site Council meetings, PTO meets regularly, and we are opening up lines of communication to our Special Education families to ensure that everyone has the opportunity to have their voices heard. Parents are invited to reach out to the HLMS Office directly to schedule time should they have questions or concerns that are not addressed through other avenues. Our Site Council is preparing for the approval of our final funding requests ahead of the district spending deadline. I met with our PTO, Leadership Advisor (Stallard), and Yearbook Advisor (Carey) to discuss how PTO partner with existing programs and how to best provide some financial support for school-wide projects such as defraying the cost of a yearbook for every child and/or whole school incentives such as our "HLMS Goes to the Movies" event. We will continue to collaborate as we make end of year plans. We are grateful for the fundraising efforts of our PTO and their enthusiasm for finding creative ways to support our Tigers.
- o **BHS** Site meetings continue to be held. The SITE team consists of our SITE chair, Mrs. Hawthorne, Dr. Dockery, Mr. Hatfield, and Mrs. Robertson.
- Communication to families..how does each department and/or school building communicate.. Platforms.....
- District Level
 - Transportation calls and emails families directly with transportation answers. Also uses Facebook to inform on (routes) as well as list of routes and pick up times on the School website.
 - The Nutrition Program uses printouts of monthly menus and posts them on social media.
 - Maintenance will use a social media post and/or email when needed.
 - HR/Payroll: Uses email to inform employees and will use social media postings when needed.
 - Fiscal: Email to staff, reports posted to website and social media when needed.

- o **OC-** We continue to use Seesaw to share all of our information with families. We also post things on our school Facebook page. Teachers print off the information from Seesaw and send home a paper copy to any of the families that are not connected to Seesaw. All of this information is also shared on the district newsletter (S'more).
- O HLMS Email continues to be our main source of communication. We are also using Facebook and our S'more newsletter to share information in multiple modes. We have weekly announcements for students that had been shared in Advisory, but we moved to a "live reading" of the announcements over the intercom system to ensure that all students are hearing the same information. Safety calls (morning phone calls to verify student absences) happen daily.
- o **BHS** Facebook, email, daily announcements, our S'more Newsletter, for athletics we use SportsYou, and letters mailed home as needed. As of 9/9, we have been translating information into Spanish for our bilingual families.
- Tiger Beat Changes....We put out our first Tiger Beat on September 27th. We will be putting them out on the last school Friday of each month.

Past Happenings:

District Level

- o **Fiscal** 2023-24 Standard Audit and Single Audit are fully complete. We are pleased to announce we had ZERO findings to report. This is a huge accomplishment that we are very proud of. This is in part, the result of putting systems in place that help mitigate risk and help our district run more efficiently. We are fully into the swing of 2025-26 budget planning. Building administrators have collected input from staff and department budget planning meetings have taken place.
- Maintenance: We have overcome the Bus Barn fill Problem by relocating it to the south. The building will be turned so the roll up doors are facing to the north and will be pushed back 60 feet into the parking area. This option was chosen because it was the most economical way to keep moving forward with the least amount of impact on permits and other infrastructure.

The Harbor Lights Gym has had water get between the concrete floor and the hardwood from the storm a few weeks ago when the area had all the flooding. On the south side of the court by the stage the wood has bubbled and started to buckle. Insurance was contacted and they are recommending a new floor along with the water restoration company. Our insurance PACE will cover the cost, less the deductible.

Transportation

Nutrition Program

- OC- Our school mural project is in full swing. It has been incredible to see the work the students have done with the guidance of Monica Deatherage. The American Legion has started on the install of our new flagpole during Spring Break. We have a tentative date of April 16th for our flagpole dedication ceremony at 10am.
- HLMS HLMS was proud to host our Clambake Music in the Schools performances for elementary and middle schoolers in the HLMS Gym on Thursday, March 13! A rockin' good time was had by all! We were also able to host guest musicians from the Oregon Coast Music Association in our World Music
- BHS The annual Seniors vs. Staff basketball game was held on March 14, 2025. It was a hard fought game but the staff managed to win! It was a fun game to play and watch.

Future Happenings:

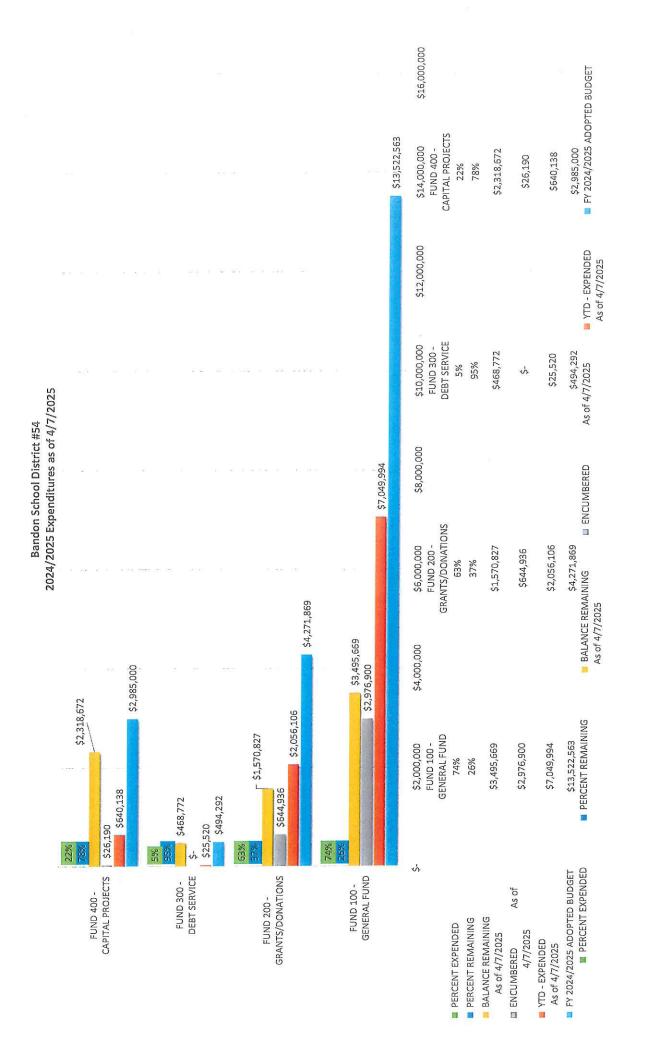
District Level

- o Early Release Days- none this month
- o Holiday none this month

- o Inservice April 11, 2025
- o Soup with the Super May 6, 2025 Meet and Greet at Bandon Fisheries Warehouse
- Conferences April 17, 2025 (no school OC only, evening conferences), April 18, 2025 (no school district wide)
- o **Fiscal** Extensive budget planning is continuous at this point. We are currently working on the 2025-26 Proposed Budget and are preparing for the First Meeting of The Budget Committee on May 14th at 5:30 pm.
- o Maintenance: Construction on the Bus Barn will continue the 1st or 2nd week of April.
- We are talking with a gym floor installer that was highly recommended by our insurance company about replacing the damaged Harbor lights Gym floor. The hope is to get on their schedule so we can get it replaced this summer. Summer basketball and any other activities that normally happen in the gym have made other arrangements while the floor is being replaced.
- Transportation:
- Nutrition Program
- OC- The 2nd annual 3rd Grade Bike Rodeo event will be held on May 2nd. This is sponsored by the Friends of Bandon Parks and Recreation. All 3rd grade students will get a free bike helmet, learn how to safely ride a bike (there will be 30 demo bikes for students to use), and they will have a chance to win 1 of 10 free bikes!
- HLMS -

0	Thursday, April 17	PM Conferences (5:00-8:00pm)
0	Friday, April 18	AM Conferences (8:00am-12noon)
0	Week of April 21	SBAC Science (5th/8th) and ELA CAT (6th)
0	Friday, April 25	HLMS STEM Fair
0	Week of April 28	SBAC ELA CAT (5th/7th/8th) and ELA PT (6th)
0	Week of May 5	SBAC ELA PT (5th/7th/8th) and Math (6th)
0	Friday, May 9	Early Release - Professional Development
0	Week of May 12	SBAC Math (5th); NWEA Math (7th/8th)
0	May 13-16	6th Grade Outdoor School

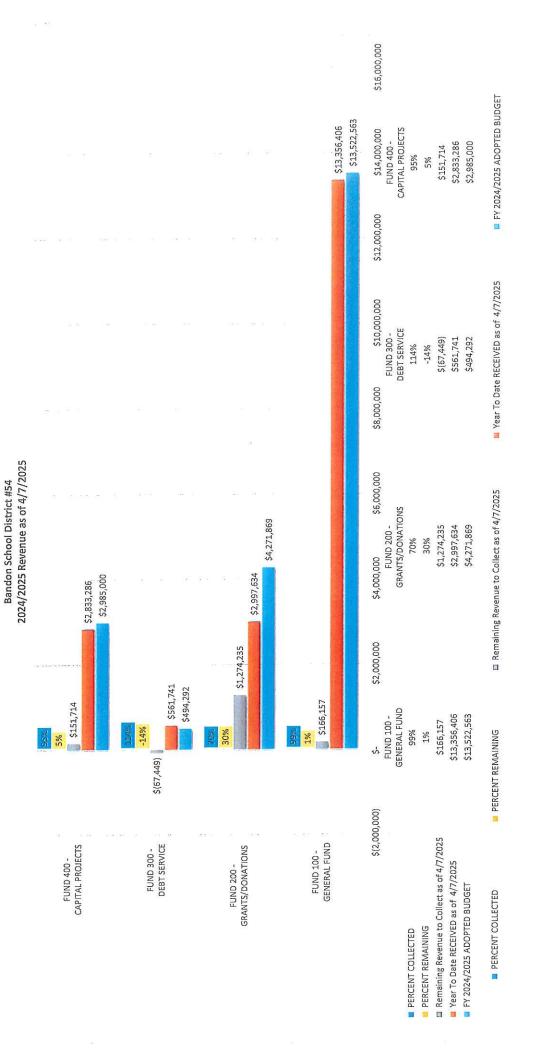
BHS - Parent conferences will be held on April 17-18 for the end of the 3rd quarter.



Bandon School District #54

Expenditure Update 4/7/2025

EXPENDITURES	FUND 100 - GENERAL FUND	FUND 200 - GRANTS/DONATIONS	FUND 300 - DEBT SERVICE	FUND 400 - CAPITAL PROJECTS
FY 2024/2025 ADOPTED BUDGET	\$ 13,522,563	\$ 4,271,869	\$ 494,292	\$ 2,985,000
YTD - EXPENDED As of 4/7/2025	\$ 7,049,994 \$	2,056,106	\$ 25,520	\$ 640,138
ENCUIVIBERED As of 4/7/2025	\$ 2,976,900 \$	\$ 644,936	\$	\$
BALAINCE REMAINING As of 4/7/2025	3,495,669	\$ 1,570,827	\$ 468,772	\$ 2,318,672
PERCENT REMAINING	26%	37%	%26	78%
PERCENT EXPENDED	74%	%89	2%	22%



Bandon School District #54 Revenue Update 4/7/2025

	FUND 100 - GENERAL FUND	FUND 200 - GRANTS/DONATIONS	FUND 300 - DEBT SERVICE	FUND 400 - CAPITAL PROJECTS
FY 2024/2025 ADOPTED BUDGET	13,522,563	\$ 4,271,869	\$	\$ 2,985,000
Year To Date RECEIVED as of 4/7/2025	13,356,406	\$ 2,997,634	\$ 561,741	\$ 2,833,286
Remaining Revenue to Collect as of 4/7/2025	166,157	\$ 1,274,235	\$ (67,449)	\$ 151,714
PERCENT REMAINING	1%	30%	-14%	%5
PERCENT COLLECTED	%66	70%	114%	95%