

BANDON SCHOOL DISTRICT NO. 54 AND BANDON CITY COUNCIL
WORK SESSION
MONDAY, JANUARY 12, 2026
Ocean Crest Gym

4:30 p.m.

MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, and Bandon School District staff met for a work session on Monday, December 8, 2025 at the Ocean Crest Gym at 3:30 p.m. Due notice was published and a quorum was present.

PRESENT: Board members present were Angela Cardas, A.J. Kimball, Martha Lane, Briana Hutchens, and Corrie Gant

ALSO PRESENT: Shauna Schmerer, Superintendent; Amanda Steimonts, Business Manager; and Connie Roberts, Board Secretary

The meeting was called to order at 4:30 pm.

Business Manager Amanda Steimonts reviewed new financial documents that are included in the board packet every month. These documents come from a new format that the district is utilizing. It provides a historical reference to the same timeframe from previous fiscal years for both revenues and expenditures, allowing a broader understanding of the current financial standing of the district. Both documents include an Insight that summarizes the differences between the current and previous fiscal year. Also included are more detailed breakdowns of revenues and expenditures in the general fund, and expenditures and revenue in special funds. These are documents the board has been receiving in their packets. Business Manager Amanda Steimonts highlighted key information, including beginning Cash Fund 101 that is money set aside for curriculum purchases, and the percentages of the budget for expenditures that have already been encumbered. Superintendent Shauna Schmerer explained that this new format is clear and hope that these documents can be shared to the website soon. She also shared how this new format has several exciting features that can be used for budget and any future bonds. Business Manager Amanda Steimonts stated that she is hoping to be able to use this format for the upcoming budget season. Vice Chair A.J. Kimball thanked Amanda Steimonts for her explanations and her work for the district.

Adjourn

Board Chair Angela Cardas called for a motion to adjourn the meeting. A.J Kimball made a motion to adjourn the meeting; Corrie Gant seconded and the motion passed unanimously. Meeting was adjourned at 5:09 p.m.



Connie Roberts
Board Secretary