

BANDON SCHOOL DISTRICT NO. 54  
Special Meeting of Board of Directors  
January 26, 2026  
MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in special session on Monday, January 26, 2026 at 4:00 pm in the BHS Library. Due notice was published and a quorum was present.

**PRESENT:** Board members present were Angela Cardas, A.J. Kimball, Martha Lane, Briana Hutchens, and Corrie Gant.

**ALSO PRESENT:** Shauna Schmerer, Superintendent; OSBA Board Development Specialist Janet Avila-Medina; and Connie Roberts, Board Secretary

**ABSENT:** None

The meeting was called to order by Chair Angela Cardas at 4:00 pm.

**ADDITIONS/DELETIONS/APPROVAL OF AGENDA:**

Board Chair Angela Cardas said that a complaint submitted by Amber Burg et al was missed being addressed at the regular board meeting on January 12, 2026. She asked for a motion to add it to the agenda. Martha Lane made a motion to add the complaint from Amber Burg et al to the agenda; Briana Hutchens seconded and the motion passed with a 4-1 vote, with Corrie Gant casting the dissenting vote.

**ACTION ITEM**

1.5 Amber Burg et al Complaint

With only 5 members currently on the board and two board members having to abstain from the vote on this complaint due to being named in it, the quorum threshold to execute board powers was not met with the three remaining board members. A.J. Kimball made a motion to table the complaint until the March Regular Board meeting; Martha Lane seconded and the motion passed unanimously.

**25-26 SUPERINTENDENT EVALUATION PROCESS – FACILITATED BY OSBA BOARD DEVELOPMENT SPECIALIST, JANET AVILA-MEDINA**

OSBA Board Specialist Janet Avila-Medina walked the board members through the process of the Superintendent evaluation process. She explained that the board would be evaluating the superintendent's performance in accordance with the goals the board and superintendent developed in August and September. The OSBA specialist will send an evaluation rating form to all board members which they will be using to the superintendent's self-evaluation, evidence of performance and their own observations to complete. Those forms are due to the OSBA consultant by February 3, 2026 after which the consultant will compile and summarize all individual board member ratings/comments into one summative evaluation report. At the February 9, 2026 Regular Board meeting the board will meet in Executive Session to evaluate the superintendent. There will be several steps taken during the Executive Session to arrive at a final summative evaluation report and a public evaluation summary with the help of the OSBA Board Development Specialist. The board will exit Executive Session and open the public meeting to approve the summative superintendent evaluation, after which the board chair will read the public evaluation summary.

Board Chair Angela Cardas asked OSBA Board Development Specialist Janet Avila-Medina about doing a survey. Janet advised that a climate survey would be a good idea to do later and that a targeted feedback survey could be used in preparation for the next evaluation.

**ADJOURN**

Corrie Gant made a motion to adjourn and Angela Cardas seconded. The motion passed unanimously and the meeting adjourned at 4:18 pm.

Approved: 2/9/24  
Date

Connie Roberts  
Connie Roberts, Board Secretary

By [Signature]  
Board Chair