

BANDON SCHOOL DISTRICT NO. 54
REGULAR MEETING OF BOARD OF DIRECTORS
Tuesday, September 8th, 2026
Bandon High School Library
550 9th St SW, Bandon
6:00 p.m.

Our Vision: TO EMPOWER ALL STUDENTS TO ACHIEVE THEIR POTENTIAL

Present: Martha Lane, Corrie Gant, Brian Cassoday, Troy Russell, Doug McKenzie, Dave Reed, Steve Sugg, Amanda Steimonts, Jeff Laff, Brent Robertson, Becky Armistead, and Sue McQueen

Absent: A.J. Kimball

CALL TO ORDER/FLAG SALUTE

The meeting was called to order at 6:00 p.m., followed by the flag salute.

1.0 ADDITIONS/DELETIONS/APPROVAL OF AGENDA

1.1 Approval of Agenda

The agenda was amended to add Item 5.17, directing the Board Chair to work with District counsel regarding the complaints investigated by Keith Ussery.

Doug McKenzie moved to approve the agenda as amended. Martha Lane seconded. Motion passed.

2.5 PUBLIC INPUT FOR ITEMS ON THE AGENDA

None.

2.0 CONSENT AGENDA

2.1 Regular Board Meeting Minutes – August 11, 2026

Corrie Gant moved to approve the minutes. Brian Cassoday seconded. Motion passed.

2.2 Work Session Meeting Minutes – August 21, 2026

Troy Russell moved to approve the minutes. Doug McKenzie seconded. Motion passed.

3.0 INFORMATION

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to the Board secretary. Materials or comments submitted at least five working days in advance of a Board meeting will be provided to the Board before the Board meeting, but will not be read at the Board meeting. Written materials or comments may not warrant action by the Board. (Policy BDDH) Please email comments to smcqueen@bandon.k12.or.us. All materials or comments submitted are subject to Public Records Requests.

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- 3.1 Hired: Tammie Sousa, Special Education Aide
- 3.2 Hired: Autumn Moss Strong, 1st Grade Teacher
- 3.3 Hired: Hannah Wayne, Special Education EA, BHS
- 3.4 Hired: Tom Scala, 8th Grade Girls Basketball Coach, HLMS
- 3.5 Resignation: Daisy Huffman, Special Education Assistant, OC

4.0 REPORTS/DISCUSSIONS

4.1 Superintendent Report – Steve Sugg

Superintendent Sugg provided updates on curriculum adoption and implementation schedules, District communications, ParentSquare, enrollment, student transfers, and the development of alternative education opportunities.

The Board will begin discussing *Confessions of a School Board Member* in October, continuing through January.

The District is exploring ParentSquare as a centralized communication platform. Estimated cost is \$5,000–\$6,000. The Board requested teacher feedback before moving forward.

Approximately 73 District students attend other districts, while approximately 55 students transfer into Bandon. Expected District enrollment is approximately 594 students. The District is researching options for developing an alternative education program.

4.2 Director of Operations/Bond Project Manager – Brent Robertson

Robertson reported that the Ocean Crest lighting project is complete and the District will pursue available energy rebates.

Security improvements and fencing for the BHS/HLMS CTE areas are being evaluated. West Coast Fencing will provide an updated quote on September 24.

The Board discussed potential uses of CET funds, including the Ocean Crest play area. No CET funds have been spent to date.

Robertson also provided an update on the HLMS gym floor. Moisture sensors will remain in place for approximately three to four months to determine the source of the moisture before repairs proceed. The gym remains available for use.

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4.3 IT Director – Adam Wehner

Wehner provided an update on Districtwide security improvements, including upgraded key-fob access, controllers, cameras, and lockdown capabilities.

Approximately 150 cameras will be utilized throughout District facilities. Door work is nearing completion, with camera installation to follow.

4.4 Ocean Crest Elementary Principal – Becky Armistead

Armistead highlighted the new staff STAR recognition program and Ocean Crest's recognition as a literacy “Bright Spot.”

Ocean Crest has approximately 37 kindergarten students. New visitor check-in procedures have also been implemented to strengthen building security.

Behavior referral procedures have been updated to improve data collection and help develop appropriate student supports.

4.5 BHS/HLMS Principal – Jeff Laff

Laff reported on the start of the school year, student elective opportunities, and efforts to create sustainable course pathways.

The schools are exploring ways to provide greater continuity in elective and CTE programs, including opportunities that may better prepare students for employment after graduation.

4.6 Financial Report – Amanda Steimonts

Steimonts reported that preliminary financial projections are based on five years of historical spending. More accurate projections are expected next month once payroll costs are properly encumbered.

Auditors are scheduled to arrive September 17, with findings and recommendations to be reported to the Board next month. The 2025–2026 fiscal year has been closed.

CET funds will be reported quarterly.

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5.0 ACTION ITEMS

5.1 Bills – \$190,712.75

Dave Reed moved to approve payment of the bills. Martha Lane seconded. Motion passed.

5.2 Second Reading – Policy KNA: Immigration Enforcement on District Property

The Board reviewed proposed revisions related to warrants, staff training, notification procedures, and confidentiality of student records.

5.3 Second Reading – Policy KNA-AR(1): Interactions with Immigration Enforcement

The Board reviewed proposed revisions related to staff, school-sponsored events, and school transportation.

Corrie Gant moved to adopt KNA-AR(1) with the proposed changes. Dave Reed seconded. Motion passed.

5.4 Second Reading – Policy KNA-AR(2): Federal Immigration Enforcement Request Log

Corrie Gant moved to adopt KNA-AR(2) with no changes. Dave Reed seconded. Motion passed.

5.5 HASS Report

Martha Lane moved to accept the HASS Report. Corrie Gant seconded. Motion passed.

5.6 Surplus Equipment List

Corrie Gant moved to approve the Surplus Equipment List. Doug McKenzie seconded. Motion passed.

5.7 Resolution No. 2026-04 – Declaration of Surplus Property

Brian Cassoday moved to approve Resolution No. 2026-04. Corrie Gant seconded. Motion passed.

5.8 Resolution No. 2026-05 – Declaration of Surplus Property

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Brian Cassoday moved to approve Resolution No. 2026-05. Corrie Gant seconded. Motion passed.

5.9 Resolution No. 2026-06 – Declaration of Surplus Property

Brian Cassoday moved to approve Resolution No. 2026-06. Corrie Gant seconded. Motion passed.

The Board clarified that the surplus helmets have useful life remaining but are too small for current District needs and are intended for youth use.

5.10 Bandon Youth Soccer Flyers (3)

Corrie Gant moved to approve the flyers. Dave Reed seconded. Motion passed.

5.11 Superintendent Contract Update

The Board considered an amendment changing the Superintendent's benefit from an HSA to a 403(b) account.

Doug McKenzie moved to approve the amendment. Martha Lane seconded. Motion passed.

5.12 First Reading – Policy IKF: Graduation Requirements

The Board conducted the first reading of Policy IKF. The policy will be updated to better reflect current District practices. No action required.

5.13 South Coast Early Learning Flyers (2)

Martha Lane moved to approve the flyer. Brian Cassoday seconded. Motion passed.

5.14 Bandon Christian Fellowship Flyer

Martha Lane moved to approve the flyer. Brian Cassoday seconded. Motion passed.

5.15 South Coast Youth Football Flyer

Martha Lane moved to approve the flyer. Brian Cassoday seconded. Motion passed.

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5.16 Postponement of Social Sciences Instructional Materials Adoption

Doug McKenzie moved to approve the request to postpone the selection and use of adopted instructional materials for Social Sciences. Carrie Gant seconded. Motion passed.

5.17 Response to Investigated Complaints

The Board noted that the investigations conducted by Keith Ussery are complete and that the investigation report was reviewed with legal counsel in executive session.

Doug McKenzie moved to direct the Board Chair to work with District counsel to respond to the investigated complaints. Carrie Gant seconded. Motion passed.

7.0 PUBLIC INPUT FOR ITEMS NOT ON THE AGENDA

None.

8.0 ADJOURNMENT

There being no further regular-session business, Troy Russell moved to adjourn the meeting. Dave Reed seconded. Motion passed.

The meeting adjourned at 7:24 p.m.

Approved: _____

Date 10/12/26

By: Troy Russell

Board Chair

Board Secretary AM Queen

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